

HUMBLE CITY COUNCIL

MINUTES

SPECIAL MEETING/BUDGET WORKSHOP

AUGUST 14, 2012 - 9:30 A.M.

HELD AT CITY HALL, 114 WEST HIGGINS, HUMBLE, TEXAS

MEMBERS PRESENT:

Mayor Donnie McMannes
Mayor Pro Tempore Merle Aaron
Councilmember Ray Calfee
Councilmember Bill Conner
Councilmember Allen Lee
Councilmember Allan Steagall
City Manager Darrell Boeske
City Secretary Sue Daniel

EMPLOYEES PRESENT:

Assistant City Manager Mark Martin
Chief Gary Outlaw
Assistant Chief Mike Legoudes
Finance Director Dixie Kellum
Building Official Ray Pearson
Assistant Director of PW Mark Arnold
Sergio Corrales, Civic Center
Brandy Walker, Inspection Dept.

Director of Public Works Barry Brock
Assistant Chief Al Taska
Chief Gary Warman
Fire Marshal Clint Johnson
Court Administrator Sandra Elliott
Officer Mike Nansel
Betty Hogan, PD
Teresa Ower, Employee Benefits

VISITORS PRESENT:

Jeanne McDonald
Michael Harney
Geoff Geiger

Clinton Wong
Fran Morris

Mayor Donnie McMannes called a special meeting of the Humble City Council to order at 9:30 a.m. with all members present.

1. INVOCATION/PLEDGE OF ALLEGIANCE

Assistant City Manager Mark Martin gave the invocation and led the Pledge of Allegiance.

2. MINUTES - JULY 26, 2012

Minutes of the council meeting held on July 26, 2012 were presented to the mayor and councilmembers for approval. Councilmember Allen Lee moved to approve the minutes of July 26, 2012 as printed and circulated.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall
Nays: None

Motion Carried.

3. FINANCIAL STATEMENT

The financial statement for July was presented to the mayor and councilmembers for approval. Councilmember Merle Aaron moved to accept the financial statement.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

4. CURRENT INVOICES

Invoices were presented to the mayor and councilmembers for approval of payment.

Accounts Payable:

General Fund	\$ 379,453.19
W/S Operating Fund	424,681.63
Special Revenue Fund	13,546.25
Red Light Camera Fund	45,340.71
Beautification Committee Fund	300.00
C. O., Series 2005 A	<u>56,263.85</u>
Total	\$ 919,585.63

Purchase Cards - July

General Fund	\$ 108,025.36
W/S Operating Fund	16,333.91
Special Revenue Fund	2,167.52
Red Light Camera Fund	<u>242.90</u>
Total	\$ 126,769.69

Councilmember Lee moved to pay the invoices.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

5. REQUEST TO HIRE ARCHITECT FOR DESIGNS AND CONSTRUCTION ESTIMATES FOR EXPANSION OF CITY JAIL

City Manager Darrell Boeske presented a request to the mayor and councilmembers to hire an architect for designs and construction estimates for the expansion of the city jail. Councilmember Allan Steagall moved to approve agenda item # 5.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

6. REQUEST TO HIRE ARCHITECT FOR DESIGNS AND CONSTRUCTION ESTIMATES FOR EXPANSION OF VARIOUS PUBLIC WORKS FACILITIES

City Manager Boeske presented a request to the mayor and councilmembers to hire an architect for the expansion of various public works facilities. He stated the expansion would consist of two offices and the animal shelter. Councilmember Lee moved to approve hiring an architect for designs and construction estimates for public works facilities.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

7. DEVELOPMENT PLAT - HUMBLE INDEPENDENT SCHOOL DISTRICT SUPPORT SERVICES - EOC SECTION

City Manager Boeske presented a development plat for Support Services - EOC Section for the Humble Independent School District and recommended approval. Councilmember Aaron moved to approve the development plat for the Humble Independent School District.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

8. RESCIND APPROVAL OF DEVELOPMENT PLAT - LAKELAND BAPTIST CHURCH

City Manager Boeske asked the mayor and councilmembers to rescind approval of the development plat for Lakeland Baptist Church which was recently approved by the council. He stated the church has presented a survey to Mark Arnold, Assistant Director of Public Works, which differs from the plat approved by the council. The new survey shows the water line to be on the church property and the plat submitted shows the water line not to be on church property. He asked the council to rescind approval of the development plat until this water line situation is resolved. Councilman Bill Conner moved to rescind the development plat for Lakeland Baptist Church.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

9. APPOINTMENT OF RAY PEARSON AS BUILDING OFFICIAL

Mayor McMannes moved to appoint Ray Pearson as the building official.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

10. PRESENTATION BY SKYMARK DEVELOPMENT - REQUEST TO ANNEX LAND INTO INTERCONTINENTAL MUD

Mr. Clinton Wong of Skymark Development appeared before the mayor and councilmembers to speak about his request to annex land into Intercontinental MUD. Mr. Wong stated he has 900 acres from U.S. 59 to 1960 owned by the Bender Estate and his land use plan will be a mixed development containing retail, commercial, industrial, multi-family and single family units. He asked the mayor and council to consider allowing him to

do the improvements to Townsen East and West in four phases due to the high cost of the project. He further stated the contract with the Bender Estate is contingent upon the land being annexed into Intercontinental MUD. The mayor thanked Mr. Wong for his presentation.

11. EXECUTIVE SESSION IN COMPLIANCE WITH TEXAS GOVERNMENT CODE SECTION 551.071 CONSULTATION WITH ATTORNEY - REQUEST FOR LAND ANNEXATION INTO INTERCONTINENTAL MUD

Mayor McMannes recessed the special meeting of the council into executive session at 9:45 a.m. to meet with attorney Jeanne McDonald to discuss the request for land annexation into Intercontinental MUD .

Mayor McMannes called the session of the council back into session at 10:28 a.m. City Manager Boeske stated no action would be taken at this time and he would schedule a meeting with Mr. Wong at a later date.

12. MONTHLY DEPARTMENT REPORTS

Mayor McMannes stated the department reports were for information only.

13. BUDGET WORKSHOP FOR PROPOSED BUDGET FOR FISCAL YEAR 2012-2013

City Manager Boeske presented the proposed budget for fiscal year 2012-2013 for the budget workshop. He began by reading his letter to the mayor and councilmembers.

In compliance with Chapter 2, Article II, Section 2-62(7), City of Humble Code of Ordinance, I present for your review Estimates of Revenue and Expenditures for the fiscal year beginning October 1, 2012 and ending September 30, 2013. Estimated Ad Valorem Tax revenue is based on an assessed valuation of \$ 1,262,744,941.00 and computed on a tax rate of \$0.20 per \$100.00 assessed valuation. 100% of the rate is assessed for maintenance and operation of the City. The proposed M & O rate is subject to a public hearing in accordance with provisions of the Texas Property Tax Code.

Estimated expenditures provide for maintenance and operation of the city, employee salaries, benefits, and capital expenditures in various city departments.

I trust that information presented will be helpful in preparing the fiscal year budget and I recommend that a workshop session be held during the month of August, 2012 for that purpose. I also recommend that a public hearing in accordance with the Texas Property Tax Code be held at 6:00 p.m. on Thursday, September 13, 2012.

City Manager Boeske then presented the proposed budget to the mayor and councilmembers.

COMBINED STATEMENT OF ESTIMATED REVENUE AND EXPENDITURES

FISCAL YEAR OCTOBER 1, 2012 - SEPTEMBER 30, 2013

REVENUE:

General Fund Receipts	\$ 40,878,794.00
W/S Operating Fund Receipts	11,172,100.00
I S Fund, G. O. Bonds, Series 1993	117,200.00
Special Revenue Fund Receipts (HOT)	550,000.00
Special Revenue Fund Receipts (Traffic Enforcement)	<u>3,200,000.00</u>
<u>TOTAL REVENUE:</u>	\$ 55,918,094.00

OPERATING EXPENSE - GENERAL FUND:

Administration Department	\$ 2,715,000.00
Street Department	1,737,685.00
Fire Department	2,132,015.00
EMS Division	2,426,031.00
Police Department	9,224,880.00
Park Department	814,947.00
Animal Control Department	369,094.00
Municipal Court Department	913,919.00
Inspection Department	436,217.00
Vehicle/Equipment Maintenance Department	266,775.00
Fire Marshal Department	410,559.00
Building Maintenance Department	161,881.00
Civic Center Department	925,236.00
Civic Arena Division	116,700.00
Civic Center Activity Division	<u>219,364.00</u>
<u>TOTAL GENERAL FUND:</u>	\$ 22,870,303.00

(CAPITAL OUTLAY INCLUDING IN OPERATING EXPENSES)

General Fund	\$ 2,034,033.00
W/S Operating Fund	<u>20,000.00</u>
Total Capital Outlay	\$ 2,054,033.00

OPERATING EXPENSE - WATER AND SEWER FUND:

Water Department	\$ 3,108,627.00
Sewer Department	<u>3,525,509.00</u>
<u>TOTAL WATER & SEWER FUND:</u>	\$ 6,634,136.00

GENERAL OBLIGATION BONDS

INTEREST AND SINKING FUND REQUIREMENTS:

G. O. Bonds, Series 1993	\$ 0.00
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SPECIAL REVENUE FUND - HOT:

Operating Expenses	\$ 489,625.00
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<u>SPECIAL REVENUE FUND - TRAFFIC ENFORCEMENT:</u>	
Operating Expenses	\$ <u>1,837,714.00</u>
<u>TOTAL EXPENDITURES:</u>	\$ 31,831,778.00
<u>ESTIMATED SURPLUS:</u>	
General Fund	\$ 18,008,491.00
W/S Operating Fund	4,537,964.00
Interest & Sinking Fund	117,200.00
Special Revenue Fund (HOT)	60,375.00
Special Revenue Fund (Traffic Enforcement)	<u>1,362,286.00</u>
<u>TOTAL ESTIMATED SURPLUS:</u>	\$ 24,086,316.00
<u>TOTAL ESTIMATED EXPENDITURES & SURPLUS:</u>	\$ 55,918,094.00

14. ADJOURNMENT

There being no further business to transpire, Mayor McMannes moved the meeting be adjourned. Meeting Adjourned. 11:10 a.m.

D. G. McMannes
Mayor

ATTEST:

Sue Daniel
City Secretary