

**HUMBLE CITY COUNCIL**

**MINUTES**

**SPECIAL MEETING**

**NOVEMBER 20, 2012 - 9:00 A.M.**

**HELD AT CITY HALL, 114 WEST HIGGINS, HUMBLE, TEXAS**

**MEMBERS PRESENT:**

Mayor Donnie McMannes, Presiding  
Mayor Pro Tempore Merle Aaron  
Councilmember Ray Calfee  
Councilmember Bill Conner  
Councilmember Allen Lee  
Councilmember Allan Steagall  
City Manager Darrell Boeske  
City Secretary Sue Daniel

**EMPLOYEES PRESENT:**

Director of Public Works Barry Brock  
Chief Gary Outlaw  
Court Administrator Sandra Elliott  
Assistant Chief Mike Legoudes  
Assistant Chief Curtis Mills  
Teresa Ower - Employee Benefits

**VISITORS PRESENT:**

Scott Bounds  
Bryan Kirk  
Fran Morris  
Jose Maldonado  
Lieutenant Jeff Shipley  
Jimmy Taylor  
Gary Wilkins  
Charles Cunningham  
Curtis Mills  
Chris Claunch

Mayor Donnie McMannes called the meeting to order at 9:00 a.m. with all members present.

**1. INVOCATION/PLEDGE OF ALLEGIANCE**

Councilmember Merle Aaron gave the invocation and Councilmember Allen Lee led the Pledge of Allegiance.

**2. MINUTES - OCTOBER 22, 2012**

Minutes of the October 22, 2012 council meeting were presented to the mayor and councilmembers for approval. Councilmember Lee moved to approve the minutes of October 22, 2012 as printed and circulated.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**3. FINANCIAL STATEMENT**

The October financial statement was presented to the mayor and councilmembers for approval. Councilmember Aaron moved to accept the financial statement.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**4. CURRENT INVOICES**

Invoices were presented to the mayor and councilmembers for approval of payment.

Accounts Payable:

General Fund	\$ 1,170,278.89
W/S Operating Fund	326,585.68
Special Revenue Fund	27,497.94
Red Light Camera Fund	47,454.91
Beautification Committee Fund	<u>25,488.95</u>
Total	\$ 1,597,306.37

Purchase Cards - September:

General Fund	\$ 87,101.44
W/S Operating Fund	16,090.26
Special Revenue Fund	624.81
Red Light Camera Fund	<u>1,349.16</u>
Total	\$ 105,165.67

Purchase Cards - October:

General Fund	\$ 61,429.34
W/S Operating Fund	25,178.81
Special Revenue Fund	2,333.60
Red Light Camera Fund	860.51
Beautification Committee Fund	<u>233.61</u>
Total	\$ 90,035.87

Councilmember Lee moved to pay the invoices.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None  
Motion Carried.

**5. GARY WILKINS, GREAT-WEST RETIREMENT SERVICES, REQUEST TO CHANGE 457b PLAN FROM NATIONWIDE**

Gary Wilkins, a Great-West Retirement Services representative, informed the mayor and councilmembers that Great-West had been chosen to administer the employee deferred compensations plans for The United States Conference of Mayors Retirement Compensation Program. The present administrator is Nationwide. He asked that the city consider Great-West Retirement Services for the City's 457b plan.

**6. RESOLUTION NO. 13-725 ESTABLISHING A DEFERRED COMPENSATION PROGRAM WITH GREAT-WEST FINANCIAL**

City Manager Darrell Boeske presented Resolution 13-725 to the mayor and councilmembers and asked them to approve the change to Great-West Financial.

**RESOLUTION NO. 13-725**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUMBLE  
ESTABLISHING A DEFERRED COMPENSATION PROGRAM WITH  
GREAT-WEST FINANCIAL**

WHEREAS, the City of Humble has established a Deferred Compensation Program with the United State Conference of Mayors to be made available to all eligible city employees, elected officials, and independent contractors pursuant to Federal legislation permitting such Plans; and

WHEREAS, the plan will provide benefits and such benefits will act as incentives to City employees to voluntarily set aside and invest portions of the current income to meet their future financial requirements and supplement their City retirement and Social Security, at no cost to the City; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF HUMBLE DOES HEREBY RESOLVE AS FOLLOWS:

The City Council hereby adopts the New U.S. Conference of Mayors Deferred Compensation Program offered through Great-West Financial, and its attendant investment options and hereby establishes the City of Humble Deferred Compensation Program for the voluntary participation of all eligible city employees, elected officials and independent contractors.

The City Council hereby authorizes Great-West Financial to obtain account information and to transfer assets from Nationwide Retirement Solutions, the former provider, on behalf of the city and the Program.

The City Manager is hereby authorized to execute for the City, individual participation agreements with each said employee requesting the same, and to act as the "Administrator" of the Plan representing the City, and to execute such agreements and contracts as are necessary to implement the Program. It is implicitly understood that other than that there is to be no cost to the City for the Program.

Mayor McMannes moved to approve item #6.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**7. ENGINEER AGREEMENT FOR SERVICES WITH HDR ENGINEERING, INC. - WILLOW STREET AND JORDAN'S GULLY PROJECT**

The city manager presented an engineer agreement for services with HDR Engineer, Inc. for the Willow Street and Jordan's Gully Project and recommended approval for agreement with HDR. Councilmember Allan Steagall moved to approve item # 7.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**8. INSURANCE COMMITTEE RECOMMENDATION - EMPLOYEE GROUP INSURANCE FOR 2013**

The City of Humble Insurance Committee met on November 7, 2012 to consider insurance plans for employees for 2013. The plans submitted provide for the same or better benefits as current plans. The monthly premiums for each plan are as follows:

Medical Benefits - Cigna:

	<u>Kelsey TX HMO Plan A</u>	<u>TXOA Plus Premier Plan 3</u>
Employee Only	\$ 433.82	\$ 576.73
Employee/Spouse	\$ 911.03	\$ 1,211.14
Employee/Child(ren)	\$ 824.26	\$ 1,095.78
Employee/Family	\$ 1,301.46	\$ 1,730.19

Vision Benefits - Cigna:

Employee Only	\$ 4.50
Employee/Spouse	\$ 9.00
Employee/Child(ren)	\$ 9.09
Employee/Family	\$ 14.32

Dental Benefits - Cigna:

Employee Only	\$ 29.05
Employee/Spouse	\$ 57.32
Employee/Child(ren)	\$ 83.71
Employee/Family	\$ 125.94

The current basic life/basic AD&D befits are through Lincoln Financial but the Insurance Committee recommended Standard be awarded the contract.

Basic Life/Basic AD&D Benefits - Standard

Employee Only

Basic Life Monthly Cost	\$	9.75
Basic AD&D Monthly Cost	\$	<u>1.50</u>
Total Per Employee	\$	11.25

Councilmember Steagall moved to approve item # 8.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

9. **RESOLUTION NO. 13-723 AUTHORIZING AND DIRECTING THE MAYOR TO SUBMIT A LETTER TO THE STATE COMPTROLLER IN COMPLIANCE WITH SECTION 2206.101 OF THE TEXAS GOVERNMENT CODE THAT REQUIRED CITIES AND OTHER GOVERNMENTAL ENTITIES TO SUBMIT INFORMATION CONCERNING THEIR AUTHORITY TO EXERCISE THE POWER OF EMINENT DOMAIN; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT**

City Manager Boeske presented Resolution No. 13-723 to the mayor and councilmembers and recommended approval. The resolution directs the mayor to submit a letter to the state comptroller in compliance with Section 2206.101 of the Texas Government Code requiring cities and other governmental entities to submit information concerning their authority to exercise the power of eminent domain. Mayor McMannes moved to approve Resolution No. 13-723.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

10. **RESOLUTION NO. 13-724 ADJUSTING THE CITY OF HUMBLE COMMERCIAL WATER AND SEWER RATES AND PROVIDING AN EFFECTIVE DATE**

City Manager Boeske presented Resolution No. 13-724 to the mayor and councilmembers and recommended approval. The resolution would adjust the commercial water and sewer rates to be based on the meter size with an effective date of 1-01-2013. The new rates are:

WATER RATES:

METER SIZE	MINIMUM MONTHLY	COST PER 1,000 GALLONS OVER 3,000
5/8" x 3/4"	\$ 21.00	\$ 3.65
1"	\$ 30.00	\$ 3.65
1.5"	\$ 55.00	\$ 3.65

2"	\$ 85.00	\$ 3.65
3"	\$ 125.00	\$ 3.65
4"	\$ 150.00	\$ 3.65
6"	\$ 200.00	\$ 3.65
8"	\$ 250.00	\$ 3.65
>8"	\$ 300.00	\$ 3.65

SEWER RATES:

METER SIZE	MINIMUM MONTHLY	COST PER 1,000 GALLONS OVER 3,000
5/8" X 3/4"	\$ 35.00	\$ 3.90
1"	\$ 40.00	\$ 3.90
1.5"	\$ 55.00	\$ 3.90
2"	\$ 70.00	\$ 3.90
3"	\$ 85.00	\$ 3.90
4"	\$ 110.00	\$ 3.90
6"	\$ 140.00	\$ 3.90
8"	\$ 200.00	\$ 3.90
>8"	\$ 250.00	\$ 3.90

Councilmember Lee moved to approve Resolution No. 13-724.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None

Motion Carried.

**11. COMPETITIVE BIDS:**

**A. EMS - CARDIAC MONITOR/DEFIBRILLATORS**

Competitive bids were opened on November 15, 2012 and one bid was received. Physio-Control, Inc. bid \$ 65,707.15 for the purchase of two cardiac monitor/defibrillators and City Manager Boeske recommended approval of the bid. Councilmember Bill Conner moved to approve item # 11A.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall

Nays: None  
Motion Carried.

**B. RENOVATIONS TO 611 HIGGINS STREET**

Competitive bids were opened on October 25, 2012 and one bid was received. DT Construction, LP bid \$ 196,500.00 for the 611 Higgins Street Project. City Manager Boeske stated that the bid exceeded the estimated cost and asked the mayor and councilmembers to reject the bid. Councilmember Conner moved that the council do not accept item 11B on the agenda.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**12. 611 HIGGINS STREET RENOVATIONS - HORIZON GROUP HCDE CHOICE PARTNERS**

City Manager Boeske informed the mayor and councilmembers that he had received a proposal from Horizon Group, a member of HCDE Choice Partners, in the amount of \$110,019.86. He stated this proposal exceeded the estimated project cost and asked to have the proposal rejected. Councilmember Lee moved to not accept the proposal from Horizon Group for the renovations to 611 Higgins Street.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**13. REQUEST TO PURCHASE 2012-2013 FISCAL YEAR BUDGETED CITY-WIDE RADIO REPLACEMENT AND FOUR DISPATCH CONSOLES (EQUIPMENT AND SERVICES)**

City Manager Boeske presented a request to purchase the city-wide radio replacement and four dispatch consoles (equipment and services). The purchase is a 2012-2013 fiscal year budgeted item. The budget allowed \$ 1,087,000.00 for the purchase. Councilmember Aaron moved to honor the request for the purchase of the radio equipment.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**14. HYDRIL USA HUMBLE DEVELOPMENT PLAT - 1800 EASTEX FREEWAY**

City Manager Boeske presented a development plat for Hydril USA, 1800 Eastex Freeway, and recommended approval. Mayor McMannes moved to approve item # 14 - the Hydril development plat.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**15. MONOPOLE COMMUNICATIONS TOWER APPLICATION - 1301 EAST FIRST STREET -**

**AMERICAN TOWER CORPORATION**

City Manager Boeske informed the mayor and councilmember that this item would not be considered today as the requirements for postings and a development plat would be considered at a later date.

**16. APPROVAL TO AMEND THE FISCAL YEAR 2012-2013 BUDGET FOR 3% PAY RAISE FOR CITY EMPLOYEES**

City Manager Boeske asked the mayor and councilmembers to amend the fiscal year 2012-2013 budget to allow for a 3% pay raise for city employees and that the pay raise be retroactive to October 1, 2012. Councilmember Steagall moved to approve the pay raise.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**17. MONTHLY DEPARTMENT REPORTS**

Mayor McMannes stated the monthly department reports were for information only.

**18. CORRESPONDENCE: TML LEGISLATIVE UPDATE**

Mayor McMannes stated the correspondence was for information only.

**19. ADJOURNMENT**

There being no further business to transpire, Mayor McMannes moved to adjourn the meeting. Meeting Adjourned. 9:12 a.m.

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D. G. McMannes  
Mayor

ATTEST:

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Sue Daniel  
City Secretary

